



Longwick-cum-Ilmer
Parish Council

LONGWICK PARISH COUNCIL

**To: Cllr McPherson (Chairman), Cllr Myers (Vice Chairman), Cllr Rogers,
Cllr Richards, Cllr Barter and Cllr Molson**

**You are hereby summoned to the Parish Council Meeting taking place at Longwick Village Hall
on Tuesday 17th September 2024 at 7.30pm.**

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

62. Welcome and Apologies for Absence
63. To Receive any Declarations of Interest
64. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 16th July 2024
65. Update from Buckinghamshire Councillors
66. Planning Applications: To note August comments submitted under delegated authority and note applications approved and refused.
67. Planning Applications:
 68. To consider and approve comments for New Planning Applications
 69. To Receive Notice of Planning Applications Approved and Refused
70. To note August payments made under delegated authority
71. To note September payments in accordance with the budget
72. Neighbourhood Plan Review
73. To consider responses to the Parish Survey and any associated actions
74. To discuss issues raised at the Drop-in Surgery and whether to continue with these sessions
75. To consider Parish Council social media
76. To consider whether the Parish Council would like to continue with the Devolution of Bell Crescent and Walkers Road
77. To discuss Remembrance Service arrangements
78. To consider a request for a contribution towards the cost of providing free parking in Princes Risborough
79. To consider grant application from Orchard View Farm Community Garden
80. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
81. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
82. To confirm the date of the next Parish Council meeting: The next meeting will be Tuesday 15th October 2024 at 7.30pm at Longwick Village Hall

Tracey Martin
Clerk, Longwick Parish Council
clerk@longwickcumilmer.org.uk

10th September 2024

DRAFT MINUTES FOR APPROVAL:



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL HELD ON
TUESDAY 16TH JULY 2024 AT 7.30PM AT LONGWICK VILLAGE HALL**

PRESENT: Cllr McPherson BEM (Chairman), Cllr Myers (Vice Chairman), Brian Richards, Alex Barter, Mark Molson, and Jane Rogers.

Tracey Martin (Clerk)

Buckinghamshire Councillor: Alan Turner

No members of the public present

- 48. WELCOME AND APOLOGIES FOR ABSENCE:** Apologies were received from Buckinghamshire Councillors Matthew Walsh and Gary Hall.
- 49. DECLARATIONS OF INTEREST:** None
- 50. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 18TH JUNE 2024:**
The minutes were approved by all Councillors and it was **resolved** to approve the minutes and they were signed.
- 51. UPDATE FROM BUCKINGHAMSHIRE COUNCILLOR:**
- a. Cllr Turner reported that a lot of work at Buckinghamshire Council was put on hold because of elections.
 - b. Buckinghamshire Ward Councillors are pushing for a meeting with Buckinghamshire Council Officers regarding CIL and s.106 monies in order to gain written confirmation that funds will not be lost that have already been committed but works not started.
 - c. Stream at the back of the scout hut: A land registry search has been carried out and the footway and stream up to the opposite side boundary fence is owned by Buckinghamshire Council's school team and therefore the responsibility of the school. Clerk to inform the Trust of ownership. **Action: Clerk**
 - d. Owlswick Village Green: The Local MP is involved and will attempt to speed up the handover process.
 - e. Reinstated weed spraying process is due to start imminently. Buckinghamshire Ward Councillors are waiting for clarification as to whether it will be a full spray or on targeted areas.
 - f. Cllr Hall was looking into advertising hoardings previously which had been removed but have now reappeared. This is being dealt with by enforcement.
 - g. A question was raised on two items of s.106 monies which state they are for education. Further detailed information was requested. Cllr Richards to send details to Cllr Turner.
Action: Cllr Richards / Cllr Turner
 - h. Bar Lane: Cllr Turner to obtain an update when the repair works will be completed.
 - i. No update has been received from the Buckinghamshire Council Officer regarding the Transport Plan. The Parish Council was expecting a response by July. Cllr McPherson will email again for a response copying in Buckinghamshire Ward Councillors. The Parish Council needs clarification on what can and cannot be put in place to reduce speeds and the costings. **Action: Cllr McPherson**
 - j. Cllr Barter reported that the layby towards Thame has now been repaired and passed on thanks to those who had carried out the work.

Cllr Turner left the meeting at 7.56pm

- 52. PLANNING:**
24/06482/FUL: Ivy Farm Lower Icknield Way Longwick: Objection, see planning portal for full details.

The following applications status has changed:

24/06040/ADRC: Armour Farm Stockwell Lane Little Meadle: Permit - detail Reserved by Condition

22/08204/FUL: Orchard View Farm Stockwell Lane Little Meadle: Application Permitted

24/06165/CTREE: Old Thatch Meadle Village Road Meadle: Not to make a Tree Preservation Order

24/06111/FUL: Chestnut Farm Chestnut Way Longwick: Application Permitted

24/06112/LBC: Chestnut Farm Chestnut Way Longwick: Application Permitted

24/05701/FUL: Appletrees Meadle Village Road Meadle: Application Permitted

53. **TO RATIFY THE DECISION TO APPROVE THE QUOTE FROM REIDS PLAYGROUND MAINTENANCE FOR PLAYGROUND REPAIRS TOTALLING £585 + VAT:** It was *resolved* to ratify the decision to accept the quote at a cost of £585 + VAT.

54. **TO RATIFY PAYMENTS FOR JUNE AND TO NOTE JULY PAYMENTS IN ACCORDANCE WITH THE BUDGET:**

JUNE PAYMENTS

Payee	Net	VAT	Gross	Comment
Tracey Martin	£711.85		£711.85	Clerk Salary
HMRC	£98.60		£98.60	PAYE
Jane Olds	£350.00		£350.00	Internal Audit 23/24
RPM	£1,220.00	£244.00	£1,464.00	Bowl spinner repairs
Shield Maintenance	£169.22	£33.84	£203.06	Bin emptying
SLCC paid to BCSPC	£93.50		£93.50	Membership
J van Apeldoorn	£30.00	£6.00	£36.00	Plants for planters
Cashplus Card				
GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Directs Debits / Standing orders				
EDF	£48.00		£48.00	Electricity
Nest	£44.85		£44.85	Pension Contribution

JULY PAYMENTS FOR APPROVAL

Payee	Net	VAT	Gross	Comment
Tracey Martin	£711.85		£711.85	Clerk Salary
HMRC	£98.60		£98.60	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin emptying
Tracey Martin	£230.00		£230.00	Home Allowance (46 weeks)
Daniel Hounslow	£500.00		£500.00	Clearing Trees
RPM	£585.00	£117.00	£702.00	Playground Repairs
PRTC	£408.32	£81.66	£489.98	Devolved Services Grass Cutting
Total	£2,702.99	£232.50	£2,935.49	
Cashplus Card				
GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Directs Debits / Standing orders				
EDF	£48.00		£48.00	Electricity
Nest	£44.85		£44.85	Pension Contribution
Receipts				
Bucks Council	£60.00		£60.00	Hire of playing field
Resident	£30.00		£30.00	Hire of playing field

Discussions were had on the invoice from Reid's Playground Maintenance. Following the playground inspection, it was highlighted that the footplate on the cross trainer is still lose and seems not to have been repaired. The Clerk has discussed this with Reids Playground Maintenance and they state that the cross trainer was repaired and as it has been three weeks since the work was carried out, they could have just come lose again. Following discussions, it was *resolved* to withhold payment for the cross trainer works at this time. Therefore, the payment will be £510 + VAT to RPM and all other payments were approved.

55. **TO NOTE QUARTER 1 ACCOUNTS:** Quarter 1 accounts have been circulated to Councillors and noted.

56. **TO CONSIDER QUOTE FOR ESTABLISHING HEDGEHOG TUNNELS IN THE FENCING SURROUNDING THE PLAYING FIELD:** It was *resolved* to accept the quote from D Hounslow at a total cost of £100.

57. **TO CONSIDER QUOTE TO REPAIR HOLE IN THE FENCING:** It was *resolved* to accept the quote from D Hounslow at a total cost of £200.

58. **TO CONSIDER QUOTE FOR CUTTING BACK THE HEDGE AROUND THE PLAYING FIELD:** It was **resolved** to accept the quote from D Hounslow at a total cost of £500 subject to this being completed out of bird nesting season.
59. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:**
- a. Cllr McPherson reported that the grant application for Neighbourhood Plan funding has been successful and the Parish Council has been awarded £10,000.
 - b. Cllr Richards asked if the Village Hall had responded to the Clerk's email asking when they will hold an AGM. The Clerk has not received a response.
 - c. A request had been received from a resident for a dog waste bin on Walnut Tree Lane, the resident has been directed to Buckinghamshire Council.
 - d. Cllr McPherson reported that unfortunately there are again dog bite marks in the new zip wire seat which was only replaced around 3 weeks ago. Cllr McPherson has posted on Facebook reminding residents that they should not be allowing dogs to bite / hang onto the zip wire seat.
60. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:** None attended
61. **TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING AND TO CONFIRM THE DATES AND TIME OF THE NEXT PARISH COUNCIL MEETING:**
- a. As there is no Parish Council meeting in August the next meeting will be Tuesday 17th September 2024 at 7.30pm at Longwick Village Hall
 - b. Cllr Richards stated that a date has been set for the next drop-in surgery, 7th September 2024. Clerk to book the Village Hall, advertise and add to next agenda. **Action: Clerk**
 - c. Cllr Barter asked for social media to be added to the next agenda. **Action: Clerk**

There being no further business the meeting closed 8.26pm

Chair..... Date.....

TO RATIFY AUGUST PAYMENTS MADE UNDER DELEGATED AUTHORITY

Payee	Net	VAT	Gross	Comment
Tracey Martin	£711.85		£711.85	Clerk Salary
HMRC	£98.60		£98.60	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin emptying
PRTC	£459.36	£91.87	£551.23	Grass cutting D/S
JR Sports Group	£395.83	£79.17	£475.00	Play in the Park July 24
PRTC	£1,715.60	£343.12	£2,058.72	Grass cutting
Thomas Design	£2,687.40	£537.48	£3,224.88	NP, Transport Vision, Planning App

Cashplus Card

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
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Directs Debits / Standing orders

EDF	£48.00		£48.00	Electricity
Nest	£44.85		£44.85	Pension Contribution

SEPTEMBER PAYMENTS FOR APPROVAL

Payee	Net	VAT	Gross	Comment
Tracey Martin	£711.85		£711.85	Clerk Salary
HMRC	£98.60		£98.60	PAYE
JR Sports Group	£475.00	£95.00	£570.00	Play in the Park Aug 24
Shield Maintenance	£69.22	£33.84	£203.06	Bin emptying
PRTC	£408.32	£33.84	£489.98	Missed from July payment run

Cashplus Card

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
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Directs Debits / Standing orders

EDF	£48.00		£48.00	Electricity
Nest	£44.85		£44.85	Pension Contribution

Receipts

Groundsworks	£10,000		£10,000	Grant
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DEVOLUTION OF WYCOMBE AREA DEVOLVED SERVICES

Devolution of Green Space Management within Longwick cum Ilmer Parish

On behalf of Buckinghamshire Council, I would like to thank you for continued support in maintaining sites that have been devolved to your authority

As you may be aware Buckinghamshire Council negotiated your ongoing maintenance of our sites in line with the current grounds contract for the Wycombe area which is due to come to an end in December 2024.

Buckinghamshire Council has agreed an extension for their existing Grounds Maintenance contract for the Wycombe area for a period of 2 years, commencing 1st January 2025. Our intention is that the devolution of services reflect the terms of the new grounds maintenance contract. Therefore, I write to ask if your Council would be prepared to continue maintaining the sites listed below until 31st December 2026.

Our proposal would include a 10% increase from January 2025 on the current rates paid for this service
The sites that would be covered by this proposal are as follows.

Bell Crescent
Walkers Road
Budget (inc 10% increase): £607.13

TO CONSIDER A REQUEST FOR A CONTRIBUTION TOWARDS THE COST OF PROVIDING FREE PARKING IN PRINCES RISBOROUGH

The Parish Council has been contacted by Princes Risborough Town Council with the below request:

I wanted to inform you that a councillor from a neighbouring parish has approached Cllr XXXXXXXX and expressed their Parish Council's willingness to contribute towards the cost of providing free parking in Princes Risborough.

The free parking initiative is intended to benefit residents who use our town for shopping and other services.

Given that this initiative would also benefit residents from your parish who frequently visit our town, we would like to know if your council would be prepared to contribute to the costs as well.

Your support would be greatly appreciated and would help us to offer this valuable service to all our local communities.

Note: At this time, they are only looking for an agreement in principle. No costings have been provided at this time.

CORRESPONDENCE:

1. The Clerk was contacted by a resident regarding the damaged grass verge in Ilmer between The Old Vicarage and Ilmer Church as there is no barrier/kerb that clearly separates the grass verge and the road. Because of these vehicles pass or park on the verge which is continually damaged. It's a muddy mess all over the road in the winter. This issue was reported on FixMyStreet by the resident but they have advised that they do not regard this as a serious enough problem and will not take action.
The resident wrote that they are seeking our support to put a suitable barrier in/on the grass verge to mark a clear distinction between road and verge. This would be for instance verge protection marker posts or other safe visible barriers. We as villagers are prepared to restore and reseed the grass verge. Can you support this action and give financial sponsorship for the purchase of about 13 posts (£290). We can fix the posts.
Action: The Clerk contacted the Local Area Technician for guidance as the verge is in the ownership of Buckinghamshire Council and the response was: I would suggest that the best way to progress this would be through a community board scheme which would be part / fully funded by the residents and the PC? Other suggestions could potentially be put forward this way too. The residents themselves cannot under any circumstances purchase bollards and install them themselves.
To consider: Would the Parish Council consider contributing to this scheme subject to a estimation from Buckinghamshire Highways
2. The Clerk has received a request to refund the £200 fee charged for use of the playing field for the Longwick Fete.
3. It is very disappointing that I once again have to let you know of a dog-off-lead incident which happened to me and my husband on Longwick Playing Field. On Thursday evening (7.20pm) my husband and I were walking across the playing field when a barking, excitable and out of control dog rushed towards us. The owner was not in any particular hurry to put his dog on a lead and became very aggressive when we asked him a number of times to get his dog under control. It was not a very pleasant encounter. The man only hurried off with his dog when I asked my husband to get out his phone to record him. I was very pleased that on this occasion we did not have our grandchildren with us. I fail to understand why the parish council are so reluctant to make Longwick playing field a 'dogs must be on leads' area, as is the case with many of the recreation grounds around. One has to ask who is the playing field for? Dog owners or the wider community. It is not a lot to ask to expect to be safe in such an area of the village.